

RULES AND REGULATIONS

AS TO

BYLAWS

PROPERTY OWNERS ASSOCIATION OF SPANISH COVE, INC.

(Revised April 2011)

RULES AND REGULATIONS
AS TO
POASC BYLAWS

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POWERS OF THE BOARD OF DIRECTORS

1. Cove and Land Harbor Clubhouses:

Clubhouses may be used only by Spanish Cove Members in good standing. A schedule of user fees and deposits to provide for clean-up costs and/or cover inordinate wear will be posted and a contract shall be filled out prior to use. This may be accomplished at the activities office at the Cove Club. Use of either Clubhouse shall be restricted to activities sponsored and attended by the Association Member seeking its use.

No wheeled vehicles are permitted in these areas except as required by handicapped persons.

Board Adoption 6/18/92

Revision 1 - 7/25/96

Revision 2 - 10/23/97

Revision 3 - 2/26/98

2. Motorized Vehicles on POASC Property

- a. No person under the age of 16 is permitted to operate a motorized vehicle meant for personal conveyance on POASC property.
- b. Motorized vehicle meant for personal conveyance are restricted to use on paved surfaces only unless otherwise specifically authorized.
- c. Handicapped persons and their vehicles are exempt from these rules.
- d. All vehicles of persons residing in Spanish Cove for a period of more than 14 days shall be required to display a POASC Vehicle Sticker. Said sticker to be affixed to the rear window driver's side, and shall be clearly visible to POASC Security for purposes of identifying Spanish Cove residents. These registered Vehicle Stickers are available at the POASC office. Owners of vehicles used by Spanish Cove residents must register their vehicles by April 1, 2005. Residents arriving after this date must register upon arrival at Spanish Cove. Those who do not display the appropriate Vehicle Sticker after April 1, 2005 are in violation of this regulation and will be given a warning citation. Failure to comply with this warning within 15 days will result in a fine.

Board Adoption 11/15/01

3. Pier, Playground and Beach

Includes picnic area, walkways to the pier and surrounding grounds.

- a. No diving or swimming from the pier.
- b. No pets permitted on the pier.
- c. No wheeled vehicles are permitted, except as required by handicapped persons.
- d. Golf carts may be driven to the pier by handicapped persons, but are not allowed on it.
- e. No roller skating, skateboarding or in-line skating is permitted on the pier.
- f. Boats are not permitted to be secured to the pier.
- g. No cleaning of fish is permitted.
- h. Users are responsible for any damage to equipment or facilities.
- i. No Fires or cooking grills permitted on pier. App. 9/07
- j. No open burning is permitted on any Spanish Cove grounds without specific permission of the Operations Manager.
- k. All litter must be disposed of properly.

Board Adoption – 6/25/9

Revision 1 – 7/25/96

Revision 2 – 10/23/97

Section 3.2. (d)

(Pertaining to BYLAWS ARTICLE III, Section 3.2. (d)) Continued

4. Roads:

- a. Speed limit in Spanish Cove is 25 MPH or as posted.
- b. No parking is permitted on any roads.
- c. "No overnight parking on private (POASC) roads and/or road right-of-ways shall be permitted unless specifically approved by the Operations Manager. This does not apply to emergency or utility vehicles in use in the area.

Board Adoption 6/18/92

Revision 1 - 7/25/96

5. Skateboards/Skates:

No roller skating, skateboarding or in-line skating will be permitted on the Spanish Cove pier, tennis or shuffleboard courts, walkways, clubhouses, culverts or other drainage structures.

Board Adoption - 10/23/97

6. Swimming Pool:

- a. Pool maintenance personnel are not qualified lifeguards. Any use of the swimming pool and the associated facilities is at the user's own risk.
- b. Swimming pool may not be reserved for exclusive or excluding usage by anyone or any party.
- c. Pool maintenance personnel are authorized to intervene in the event of rule violations. Maintenance personnel are in contact with Spanish Cove Security and will request assistance as necessary. Violations of pool rules can result in removal from pool and loss of pool privileges.
- d. No wheeled vehicles are permitted in this area, except as required by handicapped persons.
- e. POOL RULES
 1. All persons using pool do so at your own risk. POASC is not responsible for accidents or injuries.
 2. No children under 15 years of age are allowed in pool area unless accompanied by a parent or guardian.
 3. Children in diapers must wear swimmers in pool. (Swimmers are available at the pool office.)
 4. No diving or jumping from sides of pool.
 5. No running in pool area.
 6. No glass containers allowed in pool area.
 7. No eating or drinking of beverages while in water.
 8. No horseplay, excessive noise or boisterous activity allowed in pool area.
 9. Eating on pool deck limited to light snacks and must be consumed while seated at tables provided.
 10. No sitting, hanging on or removal of pool ropes or floats.
 11. No smoking on pool deck (inside or out). Smoking while in water prohibited at all times.
 12. No throwing objects allowed in pool area.
 13. No large inflatable or non-floating toys allowed in pool.
 14. Two lanes on south side of pool are for lap swimmers only.
 15. No person with open sores, cuts or rashes allowed in pool area.
 16. No person intoxicated or under the influence of drugs is allowed in pool area.
 - Pool area is defined as everything inside pool fence, including bathrooms, upper deck, pool deck, and pool water.

Section 3.2. (d)
(Pertaining to BYLAWS ARTICLE III, Section 3.2. (d)) Continued

- Pool deck is defined as deck surrounding pool, not including upper deck.
 - Pool hours are set by the Operation Manager or his designee and are posted at the pool.
 - Maximum number of swimmers allowed as posted at the pool.
 - A first aid kit is located on upper deck by restrooms. Emergency telephone is located on upper deck by restrooms.
 - Management, pool operators, security officers and pool assistants have the authority to ask anyone to leave pool area for infractions of rules or if an unsafe condition exists.
- f. The number of guests should be limited to six; no large number of guest from parties, functions or outside organizations will be permitted.

Board Adoption 6/18/92

Revision 1 - 10/23/97

Revision 2 – 8/19/10

Revision 3 – 10/20/11

7. Tennis and Shuffleboard Courts

- a) Courts are for the enjoyment of members and their guests.
- b) Tennis shoes are required on the tennis courts.
- c) No wheeled vehicles are permitted except as required by handicapped persons.
- d) No roller skating, skateboarding or in-line skating is permitted on the courts.

Board Adoption

Revision – 10/23/97

8. Wilderness Areas:

Clearing, altering, or cutting of any Wilderness Areas - Recreational Areas - Drainage Areas - Buffer Zones is prohibited without a permit from the POASC Office.

Board Adoption 6/18/92

Revision 1 – 7/25/96

Section 3.2. (d)
(Pertaining to BYLAWS ARTICLE III, Section 3.2. (d)) Continued

9. Soliciting:

- a) In an effort to provide the citizens of Spanish Cove with the privacy they desire and expect, as well as for the peaceful and quiet enjoyment of their homes and the prevention of crime and fraud on the residents of Spanish Cove, any and all types of solicitation within the Spanish Cove subdivision is hereby prohibited.
- b) Any and all solicitors, peddlers, hawkers, itinerant merchants and transit vendors of merchandise, who have not been specifically requested or invited by the owners of private residences - for the purpose of soliciting orders for the sale of goods or otherwise – are declared a nuisance and are prohibited. Also prohibited by this section are all solicitations by charitable, not-for-profit organizations and/or political solicitations, irrespective of the organization, group or person for which the solicitation is being conducted.
- c) 1. As used in this section, prohibited forms of solicitation include, among others, the following actions:
 - i. Door-to-Door sales and/or solicitations.
 - ii. Pamphleting
 - iii. The placing of flyers, brochures, pamphlets, business cards, or other material on the residence, automobile, mailbox (unless properly sent through U.S. Postal Service), or porch of residents.
2. As used in this section, prohibited forms of solicitation do not include the following actions:
 - i. Petitioning allowed by POASC members in good standing in Section 13.02 of the Rules pertaining to the Covenants,
 - ii. Petitioning allowed by POASC members in good standing in Section 14.4 of the Rules pertaining to the Bylaws,
 - iii. Petitioning allowed by POASC members in good standing in Section 6.6 of the Bylaws, and
 - iv. Any other petitioning specifically allowed by the Covenants or Bylaw POASC members in good standing directly related to the operation of the POASC.
- d) Any resident who receives a solicitation that is prohibited under this section should immediately contact the Spanish Cove office and inform them of the solicitation and provide them with as much information as possible regarding the solicitor so that the Board demand they cease any further solicitations.
- e) Except as provided for in Section 13.02 Rules pertaining to Covenants and Section 14.4 Rules pertaining to By-Laws “petitioning”.

Section 3.2. (d)

(Pertaining to BYLAWS ARTICLE III, Section 3.2. (d)) Continued

10. POASC Records Access

1. Access will be limited to individual property owners only.
2. Fees will be assessed to assemble or review information. The first ½ hour will be at no charge; subsequent time at \$20.00/hour or portion thereof.
3. No copying of information is permitted, other than information pertaining directly to the individual making the request or data that is normally disseminated to property owners.
4. The property owner is required to sign a statement that information will not be given to any unauthorized third party. Fines will be assessed for violations.

See POASC Bylaws Section 13.1, POASC Operating Procedures 7.0 and the Alabama Nonprofit Corporation Act Section 10-3A-43 for additional information.

Board Adoption 2/18/10

Revision – 3/24/10

Section 5.2
(Pertaining to BYLAWS ARTICLE V, Section 5.2)

ANNUAL MEETING

The Agenda for the Annual Meeting shall include but not be limited to:

1. Annual Budget for the next fiscal year.
2. A report of the POASC accomplishments for the past year.
3. Major items currently before the Board of Directors.
4. Goals for the coming year.

Board Adoption 6/19/9

Revision 1 – 7/25/96

Section 5.7

(Pertaining to BYLAWS ARTICLE V, Section 5.7, Voting Procedures. Also see BYLAWS ARTICLE V, Section 5.7.1.)

VOTING PROCEDURES

The Chairman of the Nomination and Election Committee (hereinafter The Committee)) shall be appointed prior to the regular April meeting each year. It is recommended that a minimum of eight (8) members, including the Chairman, serve on the Committee, which shall consist of two (2) POASC Members in good standing from each of the designated living areas, Bayside, Land Harbor, Perdido Pines, and Spanish Oaks. Members shall serve a one-year term or until another Committee is appointed in the following year. **BOARD DIRECTORS OR ANYONE RUNNING FOR THE BOARD OF DIRECTORS SHALL NOT SERVE ON THIS COMMITTEE.**

The Committee shall be responsible for counting and preparing an official result for any balloting procedure requiring a vote of POASC Members as prescribed by the RESTRICTIVE COVENANTS or BYLAWS. The official written result shall be given to the POASC Board Secretary, who shall officially notify the POASC Members.

PROCEDURES FOR ELECTION OF DIRECTORS OF THE POASC BOARD

1. A Notification of Election Letter shall be prepared by the Committee for mailing to all Members and shall be mailed not later than three (3) months prior to the date of the Annual Meeting. Such letter shall state the date, time and place of the meeting; the purpose of the meeting; nomination and voting regulations and procedures; the final date on which nominations will be accepted; and the deadline for receipt of Ballots; and enclosed with such letter shall be a nomination form to be used by the Member in entering a nominee's name on the election slate for the Board, if he so desires.
2. Any member may nominate himself/herself or be nominated by another member. The nominee must be a POASC member in good standing and sign an agreement to run. The nominee must have established his/her principal residence in Spanish Cove for at least one year prior to nomination.

If elected, the nominee must retain a principal residence in Spanish Cove to remain on the Board of Directors. Establishing a principal residence outside of Spanish Cove terminates membership on the Board of Directors. Owning property and paying assessments, of itself, does not establish a residence in Spanish Cove. No more than one member of a household may serve concurrently on the Board of Directors.

Board adoption - 11/12/98

3. Completed nomination forms must be returned to the Committee Chairman two (2) months prior to the date of the Annual Meeting at which time the election is held. Failure to meet the final date on which nominations are accepted shall result in invalidation of such nomination.
4. Fifty (50) days prior to election, The Committee shall establish those nominees who are qualified for nomination to the slate on the upcoming election Ballot. The Committee shall ascertain that each nominee who accepted the nomination is a POASC Member in good standing.
5. The Committee shall contact each of the nominees personally to determine their acceptance and/or rejection of their nomination to the slate on the upcoming election Ballot. Each nominee shall be

Section 5.7

(Pertaining to BYLAWS ARTICLE V, Section 5.7, Voting Procedures. Also see BYLAWS ARTICLE V, Section 5.7.1.) Continued

required to sign an acceptance/declination slip indicating his/her acceptance or declination. Refusal or absence of signature on such slip shall indicate declination. After accepting the nomination, the nominees shall be given the written procedure for a recount of Ballots, if the need for a recount should arise. This procedure shall be promulgated by the Committee.

6. The Committee shall prepare the election Ballot from the list of validated nominees. A sample election Ballot will then be posted on the bulletin boards at Clubhouses and will be available for viewing at the POASC Office not later than thirty (30) days prior to election.
7. Validated nominees may prepare a general qualification statement, no more than 150 words, as a matter of information to the voting membership. The statements shall be published in the UPDATE, the official publication of POASC.
8. The Committee shall schedule one or more meetings to present to the membership all the nominees who wish to participate. Each nominee will be afforded equal time to address the membership about their qualifications and aspirations. The membership shall have the opportunity to question all the nominees.
9. "Each Member in good standing shall be afforded the opportunity to vote in the Annual Election. The Nomination Committee shall set the voting hours for electing directors to the POASC Board of Directors the day of the Annual Meeting. These hours shall be no fewer than (3) consecutive hours."
Each member will be eligible to cast one Ballot per full assessment. (This may be either spouse or the designated voter if the lot ownership is joint.) The Committee will distribute election Ballots to those POASC Members desiring to vote, upon validation by the Committee as being Members in good standing as reflected by the master list of names and lot numbers of Members furnished by the Administrative Office.
10. Ballots will be mailed to the address of record on a date sufficiently early to be received by the Member and returned to the Committee by the deadline indicated in the Election Notification Letter. Completed Ballots shall be sealed in a Separate Unmarked Envelope provided, which shall then be sealed in the Ballot Return Envelope. The ballot return envelope should be clearly marked "Ballot Enclosed". The voting member must write his/her name and lot number on the Ballot Return Envelope to allow validation of the Ballot. Returned Ballots shall be deposited unopened in a locked Ballot Box in the POASC Office until such time as the Committee Chairman retrieves them for tabulating by the Committee. Ballots will be validated and counted by the Committee.
11. Ballots returned in envelopes other than the one prescribed by the committee shall be invalidated.
12. The Committee shall establish a specific date to determine those Members in good standing who are entitled to vote.
13. The Candidates receiving the highest individual vote count shall be deemed to have been elected to the positions available on the Board. In the event of a tie for last place in the vote count, the Committee will determine the winner by lot.
14. In the event that the number of candidates is equal to or less than the positions available, the candidates will be deemed to be appointed by the votes cast.

Section 5.7

(Pertaining to BYLAWS ARTICLE V, Section 5.7, Voting Procedures. Also see BYLAWS ARTICLE V, Section 5.7.1.) Continued

15. After the Committee Chairman has signed the official tally, the Chairman shall deliver the tally to the Secretary of the Board. The Board Secretary shall call all nominees as soon as possible to inform them of election results. The names of those Directors elected to serve on the Board will be posted by the Board Secretary on bulletin boards, the Clubhouses, the POASC Office and published in the UPDATE.
16. A recount of the votes cast for election to the Board of Directors shall be conducted under the following terms and conditions by the Election Committee:
 - a) A request from any candidate must be made IN WRITING within ten (10) days of the election.
 - b) A recount request will be granted only when the difference in the number of votes received by the requesting individual is within one percent (1%) of the number of votes received by the nearest elected individual.
 - c) The Nomination and Election Committee shall conduct a recount of votes cast within ten (10) days after the receipt of the written request to do so.
 - d) The Secretary of the POASC Board of Directors shall be present, as an observer, in the recounting of the Ballots.
 - e) The date, time and place for the recount shall be announced on the Spanish Cove Website and posted on the bulletin boards and at the clubhouses and POASC office.
 - f) All candidates shall be informed of the date, time and place for the recount.
 - g) Recount procedure shall be the same as the initial procedure for counting the votes cast.

Board adoption - 6/26/97

Revised 7/15/10

PROCEDURES FOR VOTING ON CHANGES TO THE BYLAWS, COVENANTS AND FOR OTHER TYPES OF VOTING

1. The Committee shall prepare a letter for mailing to all POASC Members, stating the reason for the vote and the method of voting and returning Ballots; and enclosing a complete copy of all pertinent information to assist the Member in making an informed decision, and an official Ballot. The text of such letter shall be presented to the POASC Board for approval before mailing.
2. Amendments to the Bylaws and/or Covenants to be included in a referendum to be voted on concurrent with the balloting for Directors must be received by the Nomination and Election Committee ninety (90) days prior to the earliest date for the election of Directors. Changes received after this date will be held over for the following year's annual meeting or may be scheduled for a separate Ballot mail out.
3. Voter eligibility for electing Directors shall constitute eligibility to vote on Bylaw and/or Covenants changes or other matters.
4. Ballots for changes to the Bylaws and/or Covenants will normally be mailed to all members together with the Director election Ballot, but may be mailed separately in the case of a Special Ballot. Handling of the returned Ballots will be the same as for Director Ballots. Other types of voting shall be handled in the same manner.
5. Ballots returned in envelopes other than the one prescribed by the Committee shall be invalidated.

Section 5.7

(Pertaining to BYLAWS ARTICLE V, Section 5.7, Voting Procedures. Also see BYLAWS ARTICLE V, Section 5.7.1.) Continued

6. Upon notification by the Nomination and Elections Committee Chairman, of the results of the balloting, the Board Secretary shall notify the Board of Directors of the outcome of the voting. The results of the vote shall then be posted by the Board Secretary on bulletin boards, clubhouses, POASC Office and published in the UPDATE.
7. A recount of votes cast for changes to the Bylaws and/or Covenants, or for other types of voting shall be the same as written above pertaining to voting for Directors.

Board Adoption 9/27/01

Revision- 7/15/10

Section 12.2

(Pertaining to BYLAWS ARTICLE XII, Section 12.2, Enforcement of DECLARATION OF RESTRICTIVE COVENANTS, BYLAWS, and RULES & REGULATIONS)

REVIEW BOARD FOR PERMITS

An appeal from the decision of the Operations Manager or his agent, on any matter in which he has authority to grant or deny a permit, other than those matters which can be resolved by a variance appeal, may be made in the following manner:

- a) Upon request by the member/applicant to the Rules Committee within thirty (30) days after the decision of the Operations Manager or his agent, the Chairman of the Committee shall, within fifteen (15) days, appoint an ad hoc review board, to be comprised of two (2) Committee members and three (3) POASC members in good standing who shall reside in the same geographic area as the member/applicant (i.e. Bayside, Land Harbor, Perdido Pines, Spanish Oaks). No Director on the POASC Board shall sit on such ad hoc review board.
- b) The review board shall arrange a time and place for a hearing, at which time it shall hear testimony, examine evidence, and review all reports and records as appropriate. The Operations Manager or his agent shall receive notice of and shall attend the hearing by such review board. The member/applicant shall receive notice of the hearing by such review board and may attend if he wishes. A full and complete record shall be kept of such hearing. The decision of a majority of the review board shall be rendered to the Committee, in writing, within two days after the hearing.
- c) The Rules Committee Chairman shall then notify the Chairman of the Board that a recommendation is ready to be made to the Board and request a Special Meeting be convened for that purpose if a Regular Meeting is not to be held within a week. Once the Board has made its decision, the Secretary of the Board shall notify the member/applicant by certified mail, return receipt requested, with a copy of the letter to be sent to the Operations Manager.

Board Adoption 2/8/96

Revision 1 - 2/28/96

BOARD PROCEDURES

Proposed changes to the BYLAWS, as specified in Section 12.2 or Section 12.3 thereof, shall be initially referred to the Rules Committee. They shall be responsible to research the proposed change(s) and recommend to the Board of Directors appropriate language and advise the Board wherein the proposed change(s) may require alterations of other Sections of the BYLAWS or the Rules & Regulations. This Committee shall report to the Board of Directors any and all recommendations received from the general membership concerning the BYLAWS.

Board Adoption 6/18/96

Revision 1 - 7/25/96

Section 14.4
(Pertaining to BYLAWS ARTICLE XIV, Section 14.4)

BYLAWS AMENDMENTS PROCEDURES

Section 14.4.1 REGISTERING

1. To register a proposed change at the Spanish Cove Office, the Originator must be a POASC Member in good standing.
2. The Proposed Change should include adequate details for discussion, including naming the Article and Section number/s to which this Proposal pertains, if applicable.
3. After registering, copies of the Proposal will be given to the Board of Directors.
4. The Chairman of the Board of Directors will contact the petitioners within seven days of the registration, to arrange a meeting with the Board and/or the Rules Committee to see if the proposed change is feasible.

Section 14.4.2 RULES COMMITTEE

1. After the proposed change is registered, The Rules Committee at the next meeting or at a special meeting shall review the change/s requested. The Chairman of the Rules Committee shall request the Originator of the proposal to meet with the Rules Committee to explain the intent of the change/s. The Committee will report its recommendations at the next Board meeting.
2. If the Rules Committee accepts the requested change/s in principal, it will give a positive recommendation to the Board. A period of up to 30 calendar days is permitted for negotiations between the Rules Committee and the Originator to arrive at agreeable change/s. If the Rules Committee and the Originator cannot agree on acceptable change/s, the Rules Committee chairman shall submit a short summary of the basis for the Committee's rejection to the Board of Directors and so advise the Originator.
3. Regardless of the recommendation of the Rules Committee, the Board must vote to accept or reject the Committee report of the change/s requested in the proposal. If accepted, the Rules Committee shall submit a final draft of the amendment to the Board within 60 calendar days. If rejected the originator of the proposal has the right to file a petition. (See petition filing Section)
4. The Board of Directors may require the Rules Committee to draft proposed change/s to any affected POASC Rule, Regulation or By-Law, if applicable, incorporating the change/s requested by the Originator.
5. If no agreement is possible, the originator may file a proposed petition with the exact wording that will appear on each page of the Proposed Petition, this will include naming the Article and Section number/s to which this Proposal pertains, if applicable.

Section 14.4.3 PETITION FILING

1. In order to file a petition, the Originator must be a POASC Member in good standing.
2. The petition must be in the exact wording that will appear on each page of the petition, and shall include the Article and Sections number/s to which this Petition pertains, if applicable.

Section 14.4

(Pertaining to BYLAWS ARTICLE XIV, Section 14.4) Continued

3. The Board Chairman will request publication of the proposed petition in the next issue of the UPDATE. The Originator of the Petition may submit a short (less than 400 words) rationale to be published with the proposed Petition so the membership may be aware of the nature of the Petition. The Board of Directors may submit opposing views (less than 400 words) with this publication.

All submissions for publication must refer only to the change/s or the subject of the proposed Petition.

Every effort will be made to assure equal coverage from the proponents and opponents in subsequent issues of the UPDATE.

4. The POASC Office will provide a letter of acceptance to the petitioners within 7 calendar days of filing. The letter will include the number of signatures required to represent twenty percent of the POASC assessments. This letter may be duplicated as a form of identification. (A copy of these rules and regulations for filing petitions will be included with the letter.)
5. All petitions must be terminated in 120 calendar days from the date of the letter of acceptance to gather signatures. If additional time is needed, due to intervening holidays, or other circumstances during the soliciting time, the Petitioners may make a request for an extension of up to 30 calendar days. Approval by the Manager will be required.

Section 14.4.4

PETITION CIRCULATION

1. Signers of the Petition must be members in good standing as of the date the completed petition is submitted to the Board for approval.
2. Only one signature is permitted for each full assessment.
3. Names must be clearly printed and signed and must indicate the Lot Number.
4. The signature of the person circulating the page, and the date completed must appear at the bottom of each page.
5. Canvassers for signatures are required to wear nametags.

Section 14.4.5

POST-SUBMISSION ACTIVITIES

1. Signed Petitions must be submitted to the Chairman of the Board of Directors no later than the next Board Meeting after the period of circulation has expired. Failure to submit the Petition within the time frame allowed will automatically negate the Petition unless prior extension of the signing period has been obtained.
2. The Secretary of the Board of Directors shall publicly count the number of pages submitted and acknowledge, for the record, acceptance of the Petition and the number of pages received.
3. The Board Chairman shall submit a copy of the Petition, as it was circulated, to the Chairman of the Rules Committee. The Rules Committee shall advise the Board of any additional changes to Covenants, By-Laws, or POASC Rules and Regulations which may be required if the petition is approved. No changes may be made to the Petition language.
4. The Secretary of the Board shall forward all of the originals and one copy to the Chairman of the Nominations and Elections Committee for validation and counting of signatures

Section 14.4
(Pertaining to BYLAWS ARTICLE XIV, Section 14.4) Continued

Section 14.4.6 NOMINATION AND ELECTION COMMITTEE

1. The Nominations and Election Committee has 14 calendar days to complete the validation procedure. The Chairman of the Nominations and Elections Committee shall notify the petitioners of the date of validation so a representative may be present.
2. The Chairman of the Nominations and Elections Committee will transmit to the Secretary of the Board the number of valid signatures, the number of invalid signatures, and the number of pages counted.
3. If fewer valid signatures are contained on the petition than required, the Secretary of the Board shall notify the Originator, and no further action by the Board is required. If a sufficient number of signatures are verified, the Board will proceed as required by By-Laws, Article XIV, Section 14.2.

**Section 14.4.7 RULES FOR PETITIONS REGARDING MATTERS
OTHER THAN BY-LAWS AND COVENANTS**

1. All Petitions must be registered at the POASC office.
2. All POASC petitions will be terminated in 120 calendar days of registration.
3. Petitions concerning non-POASC matters must be registered at the POASC Office and will receive a letter of acceptance, and a copy of the Petition will be sent to the Board.
4. All non-POASC petition permits will be terminated in 90 calendar days.

Board adoption - 5/25/95

Revision 1 - 3/28/02
Revision 2 - 2/27/03

